

THEATRE RENTAL / GROUP DISCOUNT FORM

THEATRE: _____ CITY: _____

GROUP NAME: _____**ADDRESS:** _____**CITY/STATE/ZIP** _____**CONTACT:** _____ **PHONE#:** _____***** **TYPE OF RENTAL OR GROUP SHOWING** *****

() AUDITORIUM RENTAL ONLY (NO MOVIE SHOWN)

() GROUP RATE FOR MOVIE CURRENTLY PLAYING () RATE FOR "SPECIAL" MOVIE BROUGHT IN FOR DAY

DAY(S) & DATE OF RENTAL: _____

ARRIVAL TIME: _____ START TIME: _____

MOVIE CO: _____ MOVIE TITLE: _____

RENTAL COST (Refer to your Film and Marketing Manual)

AUDITORIUM RENTAL (For meetings or presentations).....\$ _____

GROUP RATE FOR "SPECIAL" (flat) RENTAL.....\$ _____

GROUP RATE FOR "CURRENT" MOVIE.....\$ _____

CONCESSIONS (if paid for by group).....\$ _____

TOTAL RENTAL AMOUNT FOR THIS EVENT..... ***\$\$\$ _____ ****

PAYMENT FOR THE RENTALS AND GROUP SHOWS SHOULD BE MADE IN ADVANCE(or day of).

In some instances, companies may require an invoice and will send payment into main office.

DOES THIS GOUP REQUIRE AN INVOICE? () YES () NO

WILL THEY????? PAY AT THE THEATRE _____ OR SEND TO MAIN OFFICE _____

<note: Invoices are prepared and sent from the CEC Home Office>

WILL THERE BE AN OPEN CONCESSION STAND? () YES () NO

submitted by:(mgr's signature) _____

home office approval _____

COMMENTS: _____

THIS BOX FOR HOME OFFICE USE ONLY!!!**FLAT FILM RENTAL** () YES () NO IF YES, FLAT FILM COST IS \$ _____

INVOICE DATE: _____ INVOICE # _____

DATE PAID _____ B.O.R. VERIFICATION DATE: _____